ACADEMIC COUNCIL MEETING MINUTES
Friday, September 25, 2020
VIA Teams

Member	Vernon College Position	Present	Not Present
Dr. Elizabeth "Lisa" Crandall	Vice President of Instructional Services, Co-Chair	X	
Shana Drury	Dean of Instructional Services, Co-Chair	X	
Lori Arnold	Psychology Instructor, Faculty Senate Representative	X	
Dr. Brad Beauchamp	Director of Instructional Assessment, Mathematics Instructor	X	
Christina Feldman	Director of Continuing Education	X	
Greg Fowler	Division Chair Behavioral & Social Sciences, Criminal Justice & Government Instructor	X	
Clara Garza	Student Success Specialist	X	
Marian Grona	Director of Library Services	X	
Kristin Harris	Dean of Student Services	X	
Rachel Herrmann	Licensed Vocational Nursing Instructor, Faculty Senate Representative	X	
Mark Holcomb	Division Chair Information & Technology, Automation & Electrical Technology Instructor	X	
Bettye Hutchins	SACSCOC/ History Instructor	X	
Joe Johnston	Division Chair Communications, English Instructor		X
Melissa Moore	Early College Start Coordinator	X	
Amanda Raines	Director of Enrollment Management/ Registrar	X	
Dr. Mary Rivard	Director of Associate Degree Nursing	X	
Jon Schreiber	English Instructor, Faculty Senate President		X
Criquett Scott	Student Success Pathway Director	X	
Paula Whitman	Division Chair Mathematics & Science, Mathematics Instructor	X	

- Guests in attendance: Crystal Tate, Holly Scheller

I. OLD BUSINESS

   A. Report the approval of the March, April and May 2020 Electronic Meeting Minutes

II. NEW BUSINESS

   A. Automation and Electrical Technology   Mark Holcomb
   Mark Holcomb reviewed revisions to the Automation and Electrical Technology Program
   that include the following:
   ELMT 2433 Industrial Electronics- Remove the prerequisite and add the statement:
    Capstone course, to be taken with consent of instructor in student's last semester prior to
    graduation.
   ELPT 1441 Motor Control- Catalog correction: CETT 1402 was removed from the

program in Fall 2018. The correct prerequisite is ELPT 1411 Basic Electrical Theory. ELPT 2419 Programmable Logic Controllers I- Remove the prerequisite from this course. Shana Drury seconded the motion and it passed by majority vote.

B. Business Management Certificate and Degree   Mark Holcomb
At the recommendation of the program's advisory committee, Mark motioned to make the following changes:
Additions:
  LEAD 1100 Workforce Development w/Critical Thinking
  BUSG 1207 Entrepreneurship and Economic Development
Deletion:
  BUSG 1307 Entrepreneurship and Economic Development
Revisions:
  Certificate of Completion 31 total semester hours
  Catalog revision: Special Fee changed to Program Fee
Greg Fowler seconded the motion and it passed by majority vote.

C. Program Addition: Court Reporting   Shana Drury
Shana Drury presented for approval a draft of the new Court Reporting Continuing Education program. She explained that it will be an 18-month, all online program and students will progress through the program as a group. Greg Fowler seconded the motion and by majority vote, the committee approved the motion.

D. Substantive Change Policy   Shana Drury
Committee members reviewed the Substantive Change Policy and Amanda Raines motioned to accept the policy as written. Mark Holcomb seconded the motion and it received majority vote approval from the committee.

E. Substantive Change Notification   Shana Drury
Shana reviewed the Substantive Change notifications that were submitted for approval. The Cosmetology Program's mandatory changes initiated by the Texas Department of Licensing and Regulations received approval from SACSCOC. The Barber Program's mandatory changes initiated by the Texas Department of Licensing and Regulations were submitted for review and are awaiting final SACSCOC approval.

III. OTHER

A. Core Objectives Update   Dr. Brad Beauchamp
Brad Beauchamp reported that students are assessing teamwork during the Fall 2020 semester. He commented that adjustments were made to the process of reviewing the student's assessments. Each department will assess their own subjects so any needed action can be taken as quickly as possible.

B. The next Academic Council Meeting will be conducted via Teams at 11:00 am on Friday, October 16, 2020.

IV. ADJOURN